



Job Advertisement

The Company	E.A.L.S Limited is an incorporated company in Tanzania and operates in Tanzania with its head office in Dar es salaam. The primary objective of the company is to provide Logistics integration services to Tanzania Petroleum subsector including oil & gas projects on an end to end basis.
The Position	CUSTOMS DECLARANT (Fixed Term Contract)
Position Objective	Preparation of all documents for Customs clearance including tax assessment as required by the law
Key Responsibilities	<ul style="list-style-type: none">▪ Ensure knowledge of Customs Tariffs and all the procedure pertaining to customs clearance▪ Check and ensure that all accurate and complete documents are available based on regime/entry mode▪ Ensure all documents required for declaration are for lodgement and record all Temporary imports Re-export deadline are met▪ Ensure declaration is correctly done and in time upon receipt of all clearing documents from the client.▪ Ensure entries are lodged with Customs through TANCIS/TESWS in time▪ Ensure customs queries if any are replied in time for current shipments on clearance and for those on customs audit queries basically by coordinating with the clients.▪ Ensure photocopies of clearing documents are enough for Customs and properly filed.▪ Ensure all documents required by customs are properly attached before submission on TRA system▪ Ensure perfection for the urgent cleared goods are done prior elapse of customs period to avoid penalty▪ Maintain excellent relationship with customs to make sure that our documents are received and processed in time▪ Organize the quality-of-service monitoring and ensure a proper follow-up and KPI are met▪ Participate to all safety training as required▪ Adhere to all HSE requirements of the project▪ Any other work that may be assigned by Management
Education	<ul style="list-style-type: none">▪ Degree in Customs and Tax Management▪ ITA Diploma / Diploma in Clearing and Forwarding▪ Certificate in East African Customs Clearing and Freight Forwarding Practice would be an added





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Professional Qualification Experience Attributes/Skills	advantage
	▪ Highly conversant with Tanzania Customs Integrated System (TANCIS)
	▪ Minimum 2 years' experience in similar role
	▪ Attentive to detail ▪ Able to work under pressure to meet deadlines ▪ Must be computer literate ▪ Honest and possess a high level of integrity ▪ Good communication skills both written and oral

Reporting to	FBE Pipes & GC Operations Manager (COM)
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Job Advertise Date	Job Reference No	Closing Date
04/11/2022	EALS007/OPS/2022	18/11/2022

NOTE:	<i>Apply to careers.tanzania@eals.co.tz Please note that should you not be contacted within 2 weeks after closing Job Advertisement – Consider your application unsuccessful</i>
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EALS Limited is proud to be an Equal Opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

